**University Recreation Center: Intramural Referee**

University Recreation Center Mission Statement:

The University Recreation Center offers experiences that enrich the lives of Whitworth University students through excellent facilities, fitness, sport, adventure and play. We are committed to developing leaders, encouraging lifelong healthy lifestyles and fostering meaningful relationships.

Definition and Purpose:

Intramurals is seeking a hardworking and responsible student whose duties include, but are not limited to, setting up equipment, officiating sports, keeping statistics, mediating disputes, and cultivating a safe and fun environment for participants. This is a demanding position with an emphasis on risk management, customer service, flexibility and participant safety. Student employees report to the IM student coordinator.

Position Duties and Responsibilities:

* Model, promote and consistently enforce policies for Whitworth Intramurals, on and off the court/field.
* Maintain and promote a safe and fun environment for all participants and staff.
* Serve as an ambassador for intramural activities, on and off the court/field.
* Maintain written and oral communication with other staff members, supervisors and administrative staff.
* Arrive at work 15-20 minutes early to set up equipment.
* Attend orientation sessions, staff meetings and in-service trainings.
* Be available to work at least two hours on weekday evenings and weekends, and interested in working 5-10 hours per week.
* Evening and weekend hours may be required.
* Successful completion of in-house training.
* Sustained knowledge of intramural promotions, programs and policies.
* Maintain required certifications.
* Be attentive to details and take responsibility for your actions.

Knowledge, Skills and Abilities:

* Awareness and appreciation of individual uniqueness and diversity.
* Knowledge and understanding of current intramural systems (FusionIM, Slack, W2W, etc.).
* Ability to be flexible in your work environment.
* Set up/paint playing field for various sports.
* Run scoreboard and keep statistics when required.
* Officiate and know rules of assigned sport(s).
* Clean up the field and return scoreboards, bags, jackets and boundary equipment.
* Check online team rosters to verify all participants are properly registered.
* Manage and maintain sportsmanship, even when participating in intramural sports.
* Strong verbal communication skills.
* Execute emergency procedures and provide First Aid/CPR assistance as needed.

Preferred Work and Extracurricular Experience:

* Previous experience officiating or scorekeeping and/or previous experience with athletic competition.
* Previous high school or collegiate experience in athletics.
* Awareness of safety concerns and risk management.
* Excellent oral and written communication skills.
* Effective interpersonal, organizational, problem-solving and customer-service skills.

Education: Must be a current Whitworth University student enrolled as a full-time undergraduate or graduate student.

Certifications: First Aid, Adult CPR/AED and bloodborne pathogens certifications will be required prior to being able to work. Opportunities to obtain these certifications will be offered during in-house training sessions.

Period of Employment: One academic year (contingent employment is dependent upon satisfactory completion of a 30-day probationary period and satisfactory job performance as evaluated by immediate supervisor).

Compensation: Student employees are paid an hourly wage consistent with WU student employment pay rate guidelines. The recreation center identifies pay ranges base upon job duties, level of responsibility and complexity of the work to be performed.

Training Requirements: Candidates must be able to attend referee training when offered. Whitworth University and U-Rec may require additional training on institutional policies, which will be completed independent of referee training. In-house paid training will begin immediately after employment confirmation.

Career Readiness Competencies: Critical thinking and problem-solving, oral and written communication, teamwork and collaboration, information technology application, professionalism and work ethic.

Application process and deadline: Email your completed application packet to Todd Sandberg at [tsandberg@whitworth.edu](mailto:tsandberg@whitworth.edu) or drop it off at the U-Rec member services desk by April 12.

**UNIVERSITY RECREATION CENTER STUDENT APPLICATION**

**Intramural Referee**

NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(last) (first)

Current class standing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Any anticipated semesters abroad? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic major(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ What is your expected year of graduation? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

State work study eligible? Yes No (circle) Federal work-study eligible? Yes No (circle)

Rank your comfort level with each sport on a scale of 1-10 (1 = not comfortable; 10 = very comfortable). (NOTE: These are just examples of sports we offer throughout the year. You may be asked to officiate a sport that you are not as comfortable with, but we will do our best to accommodate to your preferences.)

Volleyball\_\_\_\_                        Basketball\_\_\_\_                       Ultimate Frisbee\_\_\_\_

Softball/Kickball/Wiffleball\_\_\_\_                    Flag Football\_\_\_\_                   Soccer\_\_\_\_

**Please complete the following and submit with your application:**

Attachments (three)

1. Résumé
2. Respond to the following questions:
   1. What experience do you have refereeing for any sport (especially the ones listed above)?
   2. Why do you want to be a referee with Whitworth Intramurals?
   3. Have you (or do you currently) participated in intramurals? Which intramural sports have you played?
   4. Describe a time when you were in a leadership situation (especially in a high-stress environment). How did you react to that environment?
   5. Describe a time when you needed to problem solve or be flexible in a challenging situation.
   6. What obligations do you have for the coming school year?
   7. If you have any additional notes such as past sports experience, any additional talents you feel may be helpful to this job, or anything in general, comment here.

**I certify that the information provided in this application is true and I am submitting this application on my own behalf.**

**X**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                    DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

   (Signature)